



## Buyer Instructions: How To Be A Supporter

### TO MAKE A USER ACCOUNT

Click **LOGIN/REGISTER** in the top right corner

This screenshot shows the SSA website's header and main content area. The header is purple with the SSA logo on the left and navigation links: "Auctions", "Consignor Instructions", "Buyer Instructions", and "Exhibitor Sales Tips". In the top right corner, a "LOGIN/REGISTER" link is circled in red, with a red arrow pointing to it from the left. The main content area has a white background. On the left, there is a "Log In" section with fields for "Username" (containing "bgraves") and "Password" (masked with dots), a "Forgot Password" link, and a "Login" button. On the right, there is a "Register" section with the text "If you are not already a user on our site, click the register link below to create an account." and a "Register" link.

Click **REGISTER** in the dialog box

This screenshot shows the same SSA website as the previous one, but with a white dialog box open in the center. The dialog box has a title bar that says "Log In" with a close button (X) on the right. It contains the same "Log In" and "Register" sections as the main page. The "Register" button is circled in red. The background of the website is dimmed. At the bottom of the page, there is a footer with the text "© 2020 powered by auctioneer" on the left and "Website Designed By Spectrum Net Designs" on the right.

- 1) Enter a User Name and Password of your Choice. These are both case Sensitive. **WRITE THEM DOWN AS YOU ENTERED THEM** and keep them in a safe place.
- 2) Enter the Buyers first and last name.
- 3) Enter the Email address you want to use for all communication from SSA. **One email address cannot be used for more than one account.**
- 4) Enter your company name if applicable
- 5) In the INTEREST IN drop down box select **Bidding and Buying**.
- 6) Complete the rest of the form and click **Next Step**. Read and Click **I agree to the Terms** at the bottom then click **Next**.
- 7) Click **Log In** in the center of the screen. Enter your Username and password you just created.

Now You are ready to bid

- 1) Click **AUCTIONS** in the top of your screen
- 2) Select Your desired auction you wish to support
- 3) Familiarize yourself with the specific sales announcements and terms.

3) You may search for exhibitors by Species, County, Exhibitors Name, City or FFA Chapter/4H Club. Under TYPE OF SALE you can search for only those projects selling Terminal or only those seeking donations by Premium.

4) You can scroll through all exhibitors in a sale and add more exhibitors to your viewing page by selecting the drop down box or easily toggle through pages by clicking the arrow button.

3.

Auction Item Search

Search

Lot Categories

- All Categories
- Breeding Heifers (16)
- Market Broilers (19)
- Market Goats (39)
- Market Lambs (16)
- Market Rabbits (5)
- Market Steers (13)
- Market Swine (Barrows & Gilts) (30)
- Market Turkeys (10)

Other Filters

Lot Status

Open

Sort Order

Sort By

Lot Filters

County

First Name

Last Name

FFA Chapter or 4H Club Name

City

Description

Type of Sale

Select

4.

25 Per Page Page 1 of 6

Lot 1: Maci Bennett Anahuac FFA

Ends: 5/5/2020 7:00:00 PM

Time Remaining: 7 d 7 h

Winning User:

Bids: 0

\$1,500.00

Log in to bid

VIEW LOT DETAILS

Lot 2: Shelby Bennett East Chambers FFA

Ends: 5/5/2020 12:00:00 PM

Time Remaining: 7 d 0 h

Winning User:

Bids: 0

\$100.00

Log in to bid

VIEW LOT DETAILS

Lot 3: Mason Broussard Mid-Chambers 4-H

Ends: 5/5/2020 7:00:00 PM

Time Remaining: 7 d 7 h

Winning User:

Bids: 0

\$100.00

Log in to bid

VIEW LOT DETAILS

Lot 4: Alyssa Charpiot East Chambers FFA

Ends: 5/5/2020 7:00:00 PM

Time Remaining: 7 d 7 h

Winning User:

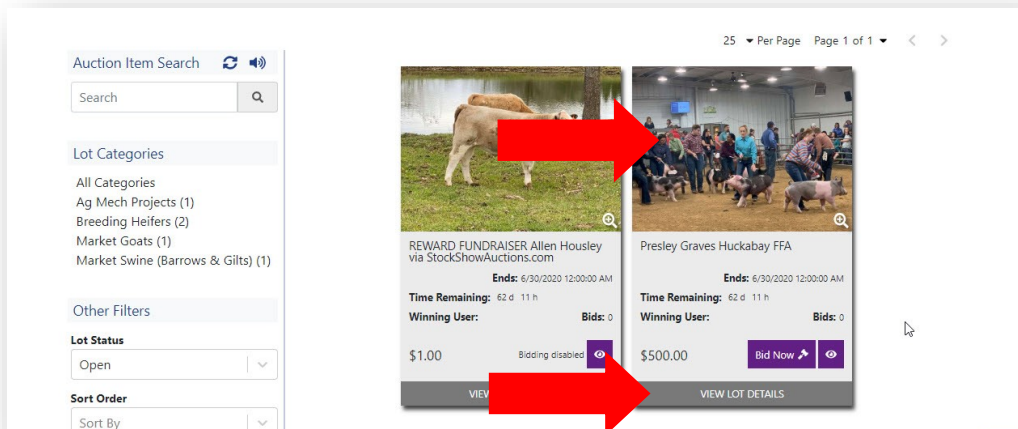
Bids: 0

\$1,500.00

Log in to bid

VIEW LOT DETAILS

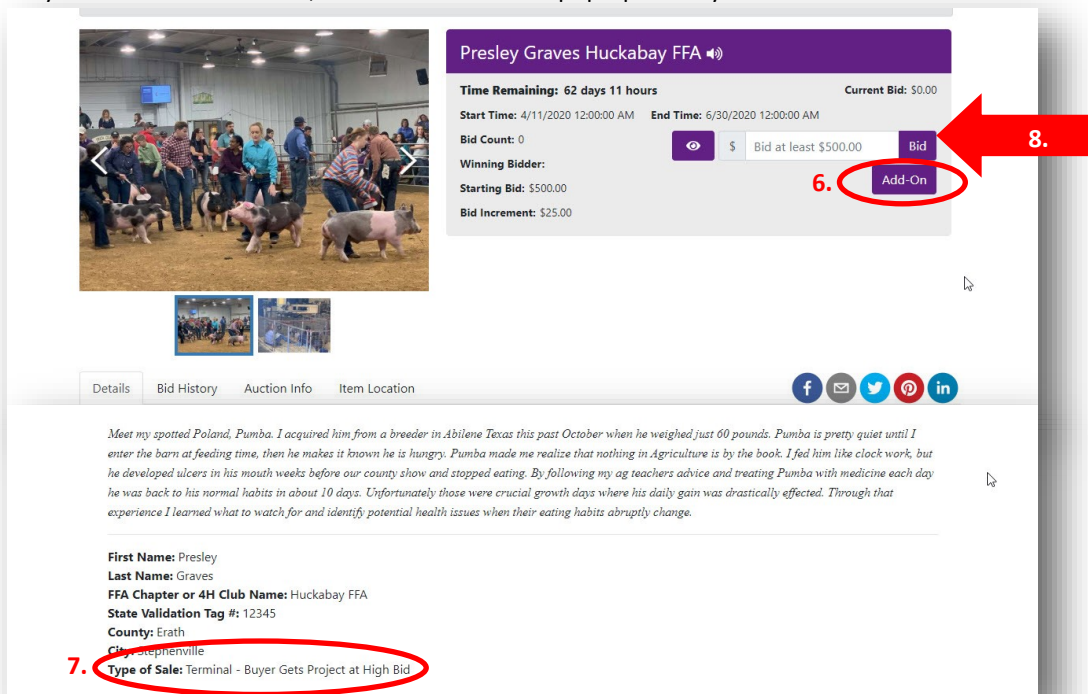
5) When you have found an exhibitor you would like to support you may click on the photo, or **VIEW LOT DETAILS** to open up the lot.



6) Once you open up the lot, you may immediately make straight donations to the exhibitor by clicking the **ADD ON** button. You can enter any amount you wish to contribute to the exhibitor, it is a straight donation to their account.

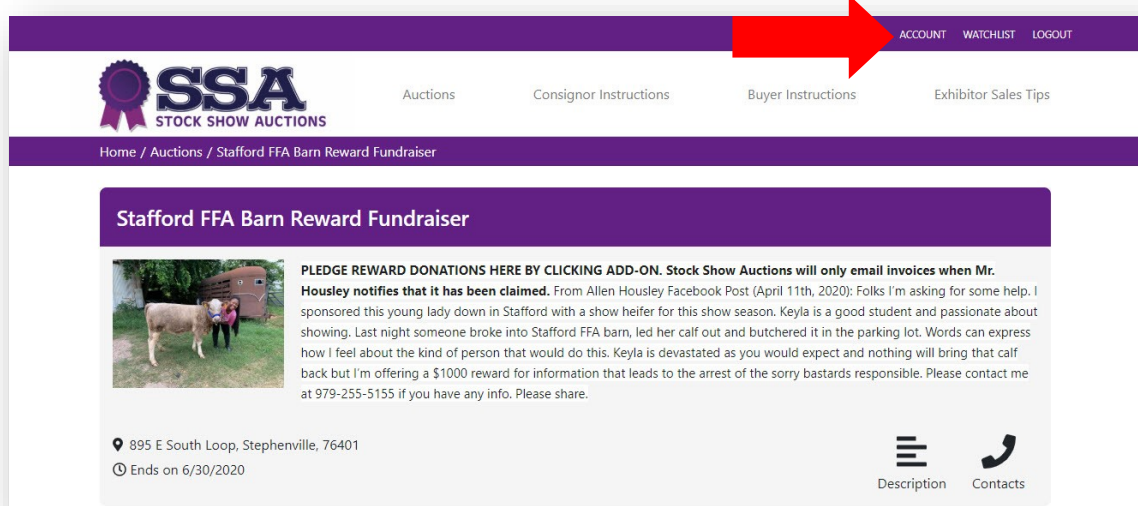
7) If you would like to bid on the project you need to first know what you will be buying. Scroll to the bottom of the page and look at **TYPE OF SALE**. If the type of sale says "Terminal" you need to be prepared to receive a live animal as the high bidder. If it says "Premium" you will NOT be receiving the project and the highest bidder will be donating the high bid amount to the exhibitor as a gift.

8) At this point, if you desire, you may place an auction bid. Simply type your bid into the box left of the **BID** button. Whatever number you place will be your bid. If you put \$1,000 that will be the bid and the next bidder will need to be greater than \$1,000. The platform does NOT use an Autobid feature, know that your bid will be what you enter here. You can always increase your bid if you are outbid. Click **BID**, a verification box will pop-up and if you are satisfied click **PLACE BID**.

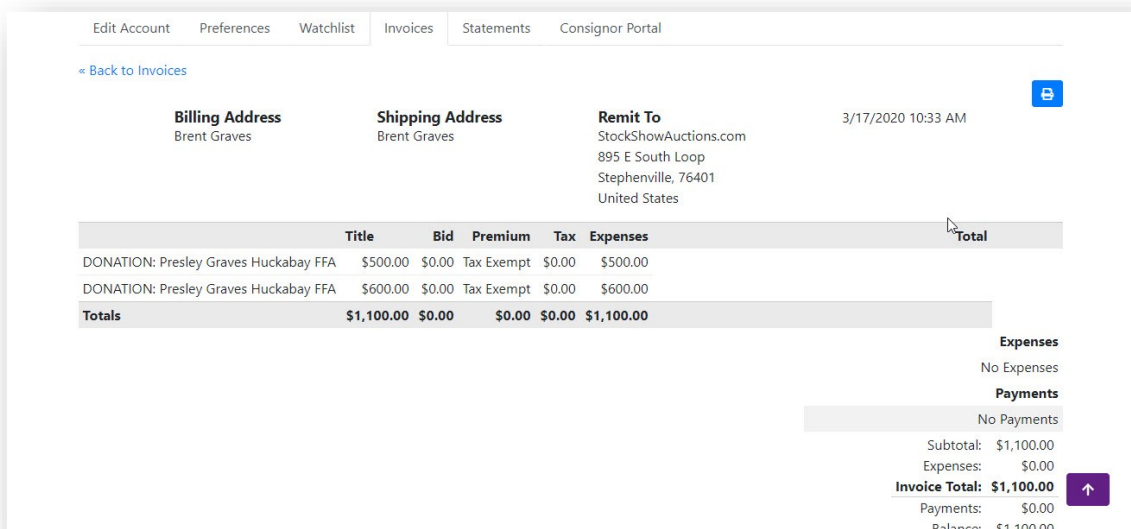


**CONGRATULATIONS!** You have just contributed to the success of a hard working junior livestock show exhibitor. Thank you!

You can manage your account and keep up with your financial donations at anytime by clicking ACCOUNT in the top right of your screen.



You can click the tabs in your account and edit your account information, keep up with the lots you are watching and the add-ons you have already contributed by clicking the INVOICE tab. At the conclusion of the sale, SSA will email you a final invoice with payment instructions.



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